

ADDITIONAL COMMENTS

I HAVE READ AND UNDERSTAND THE STATEMENT BELOW ON THIS FORM. ATTACHED IS THE \$5.00 APPLICATION FEE.

APPLICANT'S SIGNATURE

DATE

APPLICATION FEE PAID () APPROVED () DENIED ()

THE ZONING ADMINISTRATION SHALL REVIEW THIS REQUEST AND CONTACT THE APPLICANT WITHIN 2 WORKING DAYS OF RECEIPT OF THE COMPLETED CERTIFICATE OF ZONING COMPLIANCE APPLICATION.

PLEASE READ CAREFULLY BEFORE SIGNING

The Zoning Administrator assumes information provided by the applicant is accurate.

The applicant is responsible for knowing the location of property lines, utility easements, etc. The Zoning Administrator may require the applicant to identify property lines.

The applicant is responsible for complying with the Certificate of Zoning Compliance and with the City of Roanoke Rapids Zoning Ordinance.

The applicant is responsible for notifying the Zoning Administrator before any proposed change in activity; the applicant must request and receive a revised Certificate of Zoning Compliance from the Zoning Administrator prior to any change in the approved activity.

The Certificate of Zoning Compliance must conform with the City of Roanoke Rapids Zoning Ordinance. In addition, the applicant is subject to local, state, and federal development regulations and is responsible for obtaining required permits applicable to the site or activity.

Failing to comply with requirements of the Certificate of Zoning Compliance and requirements of the City of Roanoke Rapids Zoning Ordinance subjects the applicant to penalties listed in Article 20 of the City of Roanoke Rapids Zoning Ordinance.

The Zoning Administrator or his designee has the authority to inspect the site during normal business hours to ensure the applicant complies with the Certificate of Zoning Compliance.

The Certificate of Zoning Compliance is valid for twelve (12) months from the date of issuance; if the activity approved by the Certificate of Zoning Compliance does not commence in twelve (12) months, the permit is null and void.