



City of Roanoke Rapids

OFFICE OF THE CITY MANAGER

PO Box 38 | 1040 Roanoke Avenue, Roanoke Rapids, NC 27870

To: Mayor and City Council
From: Kelly Traynham, City Manager
Date: February 6, 2024
Re: **Retreat**

Retreat	
Date:	Wednesday, February 7, 2024
Duration:	9:00 – 4:00, lunch included.
Location:	Kirkwood Adams Civic Center

Note: A retreat is an “official meeting” and will be open to the public. Proper meeting notice has been posted and we expect that no official or legally binding action will occur.

AGENDA

- Welcome & Overview
- Strategic Planning
 - Mission, Vision, Values
 - City Council Operational Goals & Priorities
 - *Individual members*
 - *Governing body*
 - Objectives & Performance Measures/Milestones
 - Highlights, Collaborative Opportunities, and Priority Questions
 - *Success stories or operations that our city government wants to highlight.*
 - *Identify opportunities for collaborative initiatives that would yield significant efficiencies or improve effectiveness in city programs/services.*
 - *Identify priority questions and explain why the answers would be important and what decisions or actions they will inform.*
- Budgeting FY 2025
 - Rules of Engagement: *commitment to behavioral/ground rules.*
 - Calendar: *timeline of activities, meetings, deadlines*
 - Fund Type: *Operational, Capital, Special/Restricted*
 - Data needs for analysis and informed decisions
- City Council Liaisons | Advisory Boards and Committees
- Retreat Summary and Follow-Up Action Items Review

Kelly Traynham, MPA

CITY MANAGER

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