



FY 2009-2010 FEE SCHEDULE

There is hereby established, for the Fiscal Year 2009-2010, various fees and charges as scheduled herewith:

Revenue/Tax Department

Business Solid Waste User Fee & Disposal Fee	\$15.72 per Container per month
Roll-Out Containers	\$15.67 for each Additional Container
Residential Solid Waste Fee	\$188.59 per Residential Unit per year \$53.90 per year for Second Container
Roll-Out Containers	City cost per Container
Motor Vehicle Tax	\$6.00 per Licensed Vehicle
Privilege License Fees	As specified in Section 110.11 of the Roanoke Rapids Code of Ordinances and "Schedule B" of NCGS § 105-33
Advertising of Delinquent Tax Bill	\$4.00 per parcel

The Roanoke Rapids Theatre

Facilities Fee	\$2.00 for each ticket sold on-line
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General Government

Photocopies	\$.15 per copy/Letter Size \$.20 per copy/Legal Size \$.25 per copy/Oversize
Recording Fees	\$14.00 for first page \$ 3.00 for each additional page

Police Department

Taxi Permits	\$50.00
Incident Reports	\$ 6.00
Accident Reports	\$ 6.00
Fingerprinting	\$10.00
Photographs	\$10.00
Animal Disposal Fee	\$10.00 per Animal

Public Works Department

Driveway Permits	\$15.00 each Driveway
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Lot Cutting Fees	Cost plus 15% Administrative Fee (Minimum Charge – \$69.00)
Debris Removal & Special Collections	
Collection Costs	
Small Pickup	\$15.00 per load
35 Foot Trailer	\$45.00 per load
Disposal Fees	
Transfer Station	\$46.97 per ton
Landfill	\$45.00 per ton
Tub Grinding	\$3.00 per cubic yard
Cemetery Lot Fees	<u>Resident:</u> Section H-\$250 per Space Sections A - E-\$1,000 per 4 Grave Plot New Single Section-\$400 per Space New Section-\$1,600 per 4 Grave Plot Section G-\$800 per Site Section J-\$1,000 per 2 Grave Plot <u>Non-Resident:</u> Section H-\$500 per Space Sections A - E-\$2,000 per 4 Grave Plot New Single Section-\$800 per Space New Section-\$3,200 per 4 Grave Plot Section G-\$1,600 per Site Section J-\$2,000 per 2 Grave Plot
Cemetery Grave Preparation (Residents & Non-Residents)	Monday-Friday: \$500* Weekends and Holidays: \$650
	*Overtime charge of \$50.00 per hour after 2:00 p.m. on weekdays.
Foundation Fees (Residents & Non-Residents)	\$100.00
Note: Urn burials are one-half (½) the regular fee.	
Cemetery Deed Fee	Fee corresponds with Fees Set by Halifax County Register of Deeds

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Library

Library Non-Resident Borrower Card	\$15.00 per year
Replacement of Lost Card	\$ 3.00 each
Photocopies	\$.15 per copy/Letter Size \$.20 per copy/Legal Size \$.25 per copy/Oversize
Computer Printouts	\$.25 each

Videocassette Rental		\$.25 each
Fines:	Juvenile Books	\$.10 per day (Max. \$2.00)
	Juvenile Cassettes	\$.10 per day (Max. \$2.00)
	Adult Books	\$.15 per day (Max. \$3.00)
	All Magazines	\$.20 per day (Max. \$2.00)
	Adult Audiobooks	\$.25 per day (Max. \$4.00)
	Adult Music Cassettes	\$.25 per day (Max. \$4.00)
	Videocassettes	\$1.00 per day (Max. \$10.00)
	Video Not Rewound	\$.50 each
	Video in Bookdrop	\$ 1.00 each
	Equipment	\$ 2.50 per day
	Long Overdue Fine	\$10.00 each
Interlibrary Loan:	Postage Fee	\$3.00 per item*
	Overdue Fine/Copies	Varies*

*Established by and payable to Lending Library.

Lost or Badly Damaged Items		Replacement Cost for Item plus \$5.00 Non Refundable Processing Fee
Damaged Material:	Adult Audiobook Cassettes	\$8.00 each
	Adult Audiobook Cases	\$6.00 each
	Adult Audiobook CD Cases	\$9.00 each
	Audio Cassette Box	\$.50 each
	Barcode	\$1.00 each
	Blue Music Pouches	\$.50 each
	Book Covers	\$1.00 each
	Cleaning Fee	\$.50 each
	Juvenile Book/Cassette Bags	\$1.00 each
	Pockets	\$.50 each
	Repair of Torn Pages	\$.50 each
	Video Black Cases-Single	\$2.50 each
	Video Black Cases-Double	\$4.00 each
Sale Books & Videos (Unusable gift books or books deleted from our collection)		
	Magazines	\$.10 each
	Paperbacks	\$.25 each
	Hardbacks	\$.50-\$3.00 each (Depending on age & condition of book)
	Audiobooks	\$1.00-\$5.00 each (Depending on age, condition & # of cass./cdfs)
	Videos	\$2.00-\$5.00 each (Depending on age, condition & # of cass./dvds)

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Library Class Fees:

Classes offered through the Library shall be set up on a "break even" basis paying for the cost of the instructor and supplies. In addition, a \$2.00 per participant maintenance/utility fee will be charged. The charge for classes will be based on breaking even with 10 participants with instructors paid on the following basis:

\$10.00/session for 10-14 participants
 \$12.50/session for 15-19 participants
 \$15.00/session for 20 & over participants

Non-residents will be charged cost plus 100%.

Parks & Recreation

Class Fees:

Andrews Building Set-Up Fee:

\$12.50 per 50 chairs
for Residents

\$25.00 per 50 chairs
for Non-Residents

Senior Center Fees:

Senior Games Registration Fee

\$5.00

HCC Classes at Senior Center

\$25-35 for less than age
65

Chaloner Recreation Center:

The Chaloner Recreation Center can be rented for after hours use. The facility rents for \$30.00 Resident and \$50.00 Non-Resident per hour. Rental is for a minimum of two (2) hours.

Kirkwood F. Adams Community Center Fees:

AREA	CAPACITY	WEEKDAY RATE (10 A.M. - 5 P.M.)			NIGHT/WEEKEND RATE (5 P.M. FRI. - 2 A.M. MON.)		
		RESIDENT	NON-RESIDENT	FOR-PROFIT	RESIDENT	NON-RESIDENT	FOR-PROFIT
Small Meeting Room	100 w/ chairs only 50 w/ tables & chairs	\$29.00/Hour	\$43.00/Hour	\$39.00/Hour Res \$58.00/Hour NR	\$36.00/Hour	\$54.00/Hour	\$48.00/Hour Res \$72.00/Hour NR
Banquet Room	400 w/chairs only 250 w/tables & chairs	\$44.00/Hour	\$65.00/Hour	\$56.00/Hour Res \$83.00/Hour NR	\$51.00/Hour	\$76.00/Hour	\$63.00/Hour Res \$94.00/Hour NR
Entire Center	700 w/chairs only 500 w/tables & chairs	\$51.00/Hour	\$76.00/Hour	\$63.00/Hour Res \$94.00/Hour NR	\$59.00/Hour	\$88.00/Hour	\$71.00/Hour Res \$106.00/Hour NR
Kitchen* - flat rate		\$45.00	\$65.00	\$56.00 Res \$83.00 NR	\$45.00	\$65.00	\$56.00 Res \$83.00 NR
Hall Exhibition Area		\$5.00/Hr. Per Hall	\$8.00/Hr. Per Hall	\$18.00/Hr. Per Hall	\$5.00/Hr. Per Hall	\$8.00/Hr. Per Hall	\$18.00/Hr. Per Hall
Special Room		\$29.00/Hour	\$43.00/Hour	\$41.00/Hour Res \$61.00/Hour NR	\$36.00/Hour	\$54.00/Hour	\$48.00/Hour Res \$72.00/Hour NR
Chair Set Up Fee	will be prorated for #s less than 100	\$45.00/100	\$65.00/100	\$56.00/100 Res \$83.00/100 NR	\$45.00/100	\$65.00/100	\$56.00/100 Res \$83.00/100 NR

Non Refundable Reservation Deposit: \$100.00

MAXIMUM DAILY RATE: \$765.00 – Residents

\$803.00 – Non-Residents

THE CENTER MUST BE RENTED FOR A MINIMUM OF 3 HOURS.

Non-Profit Organizations sponsoring charitable fund raising events using the center for 24 hours or more will be given a 50% discount.

Non-Profit Organizations sponsoring weekday-daytime workshops or meetings for public benefit will be given a 50% discount.

The following organizations are fee exempt for two nighttime or weekend activities each year: (1) Rescue Squad, (2) Bloodmobile & (3) City Sponsored Senior Citizens Groups.

◆Any event serving food or refreshments will be charged the kitchen fee.

◆If the Center is not left in acceptable condition, a fee of \$15.00/per man-hour for cleaning shall be charged.

◆If anything is left in the Center overnight, there will be a \$25.00 storage fee.

◆Round Tables are available for rent for \$6.00 per table.

◆Roanoke Rapids City Schools Events: \$225.00

◆Chamber of Commerce is a partner of the City of Roanoke Rapids. They have the right to schedule events before the month is available to the public. They are treated as a City department in terms of scheduling the facility.

Aquatic Center:

(Labor Day to Memorial Day)

Aquatic Center Open and Lap Swim

Residents:	\$ 2.50
Non-Residents:	\$ 5.00
Resident Seniors (55+):	\$ 1.75
Non-Resident Seniors (55+):	\$ 3.50

RED CROSS CLASSES

Toddler (Resident):	\$ 25.00
Toddler (Non-Resident):	\$ 50.00
Levels I-VII (Resident):	\$ 38.00
Levels I-VII (Non-Resident):	\$ 76.00
Lifeguard/CPR Classes:	
Resident:	\$ 63.00
Non-Resident:	\$138.00
Challenge:	\$ 38.00
WSI Classes:	
Resident:	\$ 69.00
Non-Resident:	\$138.00

AQUACISE & ARTHRITIS FITNESS CLASSES

Resident:	\$ 2.45
Non-Resident:	\$ 4.90

Annual Passes: (This is the cost from January to December 31. The fees are prorated down each month.)

Family Resident:	\$325.00
Family Non-Resident:	\$650.00
Individual Resident:	\$170.00
Individual Non-Resident:	\$340.00
Resident Senior (55+):	\$130.00
Non-Resident Senior (55+):	\$260.00

(Memorial Day to Labor Day)

Aquatic Center Open and Lap Swim

Residents:	\$ 3.25
Non-Residents:	\$ 6.50
Resident Seniors (55+):	\$ 1.75
Non-Resident Seniors (55+):	\$ 3.50

T. J. Davis Pool

Red Cross Classes (Same as Aquatic Center)

Outdoor Pools Open Swim and Lap Swim

Residents:	\$ 2.60
Non-Residents:	\$ 5.20
Resident Seniors (55+):	\$ 1.75
Non-Resident Seniors (55+):	\$ 3.50

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Wade Pool:

Residents:	\$ 1.50
Non-Residents:	\$ 3.00

Outdoor Pool Passes (Residents Only):

Child & Adult:	\$ 94.00
Family:	\$188.00
Seniors (55+):	\$ 59.00

Aquatic Center & T. J. Davis Pools Rental (Minimum of 2 hours):

Up to 25 participants:	Resident \$ 85.00/hr.	Non-Resident \$105.00/hr.
26 to 50 participants:	\$110.00/hr.	\$135.00/hr.
51 to 75 participants:	\$135.00/hr.	\$165.00/hr.

Discount:

A 10% discount will be given to groups, organizations, and corporations that have 20 or more in attendance at one time or purchase passes for 20 or more.

Kapstone (monthly fee):	\$225.00
Halifax Academy Swim Team (per lane, per hour):	\$ 5.00

Roanoke Canal Museum Fees:

General Admission (All General Admission is for self-guided tours only.)

- \$2.00 Halifax County Residents
- \$4.00 for all Persons who Reside Outside of Halifax County
- Free for Children 8 and Under (exception of guided tours)

Guided Tour Admission

- \$2.00 per Person 4 and older, no additional discount, minimum of 10 persons or \$20.00 fee

Planning and Development Fees

Rezoning Petition.....	\$250.00
Voluntary Annexation Petition.....	\$250.00
Zoning Compliance Certification Letters.....	\$ 25.00 per individual site
Conditional Use Permit.....	\$250.00
Special Use Permit.....	\$250.00
Special Event Permit.....	\$ 25.00
Special Event Permit (events designed to attract 5000 or more spectators or participants).....	\$250.00
Ordinance Text Amendment Petition.....	\$250.00
Variance Petition.....	\$250.00
Land Use Violation.....	\$ 50.00 per day
Land Use Permit.....	\$ 20.00
Business Use Permit.....	\$ 35.00
Processing Fee for petitioner withdrawal of Variance Petition, Conditional or Special Use Permit or Rezoning Petition.....	\$250.00
Site Plan Review.....	\$200.00 per site plan review* <30,000 square feet of impervious surface \$700.00 per site plan review >30,000 square feet of impervious surface

**This fee shall increase to \$700.00 whenever the services of an outside engineering firm is necessary and retained by the City to evaluate a specific drainage problem area outside of the expertise of the City Public Works Director. This is to be determined on a case by case basis upon review of proposed development site plans.*

Halifax County Plan Review Fee.....\$ 50.00*

**All plans, determined by Planning staff to require review by the Halifax County Building Inspections Department, shall be subject to this fee prior to review.*

Street Closing Petition.....	\$475.00
Final Subdivision Plat:	
Minor Subdivision.....	\$ 50.00
Major Subdivision	
With Improvements.....	\$ 75.00 plus \$50/lot
Without Improvements.....	\$ 75.00 plus \$25/lot

The petitioner is responsible for all associated advertising expenses.

Maps.....	\$ 5.00 per sheet
Land Use Ordinance (to recover actual per copy duplicating costs).....	\$ 30.00
Comprehensive Plan.....	\$ 15.00
Zoning Maps (Color)	
Small.....	\$ 15.00
Large.....	\$ 30.00

Supplemental plan review fees for wireless communication facilities shall be charged in addition to a city processing fee as follows:

<u>Review</u>		<u>City Processing</u>	<u>3rd Party Supp.</u>
(1) Concealed Attached WCF	\$ 750		\$4,000
(2) Collocated or Combined WCF		\$ 750	\$4,000
(3) Freestanding Concealed WCF		\$1,500	\$4,000
(4) Non-concealed Freestanding WCF		\$1,500	\$4,000

Code Enforcement Division Fees:

ABC Permit Application Inspection Fee.....\$50.00 per inspection

Building Permit:

(A) A permit to demolish or remove any size structure shall be issued upon proper application. Fees for such demolition or removal are as follows:

- (1) Moving of an approved structure.....\$100.00
- (2) Demolish structure.....\$100.00

(B) A permit to modify, construct and/or erect advertising signs shall be issued, upon proper application, in accordance with the following schedule:

<i>Type of Sign and Work</i>	<i>Fee Per Sign Face</i>
Erection of outdoor advertising (off-premises) sign	\$175.00
Erection of principal use signs:	
Fifty (50) sq. ft. or less	\$ 50.00
More than fifty (50) sq. ft.	\$100.00
Erection of commercial accessory signs	\$ 10.00
Erection of temporary signs	\$ 10.00
Modification of existing signs	\$ 10.00

(C) City building inspection fees for new construction, additions, and alterations of all structures shall be the greater of thirty-five dollars (\$35.00) or the applicable amount based upon a schedule of three dollars (\$3.00) per one thousand dollars (\$1,000.00) of construction value. For the purposes of this subsection, construction value shall be the greater of the value derived utilizing either the Southern Building Code Congress International, Inc., *Building Valuation Data* or the sum of all building related costs for the project.

(D) In addition to any other fees established by the provisions of this section, whenever a general contractor applies for the issuance of a permit for the construction of any single-family residential dwelling unit, the general contractor shall pay a fee in the amount of five dollars (\$5.00) for each dwelling unit to be constructed or altered under the permit.

Plumbing Permit:

(A) A plumbing permit shall be issued, upon proper application, for a fee of thirty-five dollars (\$35.00) plus five dollars (\$5.00) per fixture.

Heating, Air Conditioning, Refrigeration and Ventilation Permit:

(A) Permit fees for installation or replacement of the following shall be thirty-five dollars (\$35.00) plus the applicable amount in accordance with Schedule I:

- (1) Each boiler or furnace, including duct distribution system thereof when covered by the same permit, or duct distribution system thereof only.
- (2) Each floor furnace, wall circulator or heater, circulating heater, direct-fired unit heater, gas radiator, blast furnace, rotary dryer, annealing furnace and duct heater industrial oven.
- (3) Conversion or replacement of mechanical firing equipment.

SCHEDULE I

<i>Fossil Fuel (BTU/HR)</i>	<i>Fee</i>
50,000 or less	\$15.00
50,001 to 100,000	\$20.00
100,001 to 200,000	\$25.00
Above 200,000	\$30.00

(B) Permit fees for installation or replacement of the following shall be thirty-five dollars (\$35.00) plus the applicable amount in accordance with Schedule II: Each air conditioning or heat pump system, including major components and duct distribution system thereof when covered by same permit, or duct distribution system thereof only, or major component only.

SCHEDULE II

<i>Air Conditioning Compressor Rating</i>	<i>(Nominal) - Tons</i>	<i>Fee</i>
5 or less		\$15.00
5.1 to 15		\$20.00
15.1 to 50		\$30.00
Above 50		\$40.00

An additional five dollars (\$5.00) fee for split systems.

(C) Permit fees for installation or replacement of the following shall be thirty-five dollars (\$35.00) plus the applicable amount in accordance with Schedule III: Each refrigeration system including major component only.

SCHEDULE III

<i>Refrigeration Compressor Rating</i>	<i>(Nominal) - Tons</i>	<i>Fee</i>
5 or less		\$15.00
5.1 to 15		\$20.00
Above 15		\$25.00

(D) Permit fees for installation or replacement of the following shall be thirty-five dollars (\$35.00) plus the applicable amount in accordance with Schedule IV: Each hood over cooking ranges (in other than residences and multi-family houses), candy kettles, cruller furnaces and appliances for frying, barbecuing, broiling and bakery (baking) of foods, including exhaust duct system thereof when covered by the same permit, or exhaust duct system thereof only.

SCHEDULE IV

<i>Face Area of Hood (Sq. Ft.)</i>	<i>Fee</i>
10 or less	\$15.00
10.1 to 50	\$20.00
50.1 to 100	\$25.00
Above 100	\$30.00

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(E) Permit fees for the installation or replacement of any blower or fan in other than residences installed for ventilation or removal of dust, gases, fumes and vapors shall be thirty-five dollars (\$35.00) each.

(F) Permit fees for the modification, repair or replacement of duct systems shall be thirty-five dollars (\$35.00) each.

(G) Permit fees for the installation or replacement of gas appliances and piping shall be thirty-five dollars (\$35.00). No permit shall be required for the replacement of a gas appliance where piping is not altered.

Electrical Permit:

(A) An electrical permit shall be issued, upon proper application, for a fee of thirty-five dollars (\$35.00) plus the applicable amount in accordance with the following schedule:

- (1) Outlets:
 - Each 220 volt outlet.....\$ 3.50
 - Each 110 volt outlet.....\$.30
- (2) Motors:
 - Each motor.....\$ 3.50

(B) Electrical change of service greater than 400 amp.....\$90.00

Mobile Home Permit:

A mobile home permit shall be issued upon proper application for a fee of thirty-five dollars (\$35.00).

Fire Sprinkler System Permit:

A fire sprinkler system permit shall be issued upon proper application for a fee of thirty-five dollars (\$35.00) plus one cent (\$.01) per square foot of protected area.

Insulation Permit:

An insulation permit shall be issued upon proper application for a fee of thirty-five dollars (\$35.00) plus one cent (\$.01) per square foot of floor area.

Reinspections:

The above fees entitle the applicant to one inspection. For each extra inspection made necessary through the failure of any person in charge of work to install same in the proper manner or to otherwise create conditions making such additional inspection or trip necessary, there will be an additional charge of thirty-five dollars (\$35.00). When a third party inspection agency is involved, there will be an additional charge of seventy dollars (\$70.00).

General Miscellaneous Permit Refund Processing Fee.....\$30.00

Fee for Issuance of Certificate of Occupancy (C.O.).....\$75.00

Commercial Building (Preliminary Plan, Construction Plan) Review:

- Technical Review.....\$250.00
- Additional Charge per review for failure to satisfy review comments.....\$100.00
- Plan Review Sites less than 10,000 sq. ft.....\$125.00

Penalty:

An additional charge equal to one-half (1/2) the required permit fee (minimum fee \$100) shall be added to the permit fees previously set forth for failure to initially secure a permit prior to starting a job or commencing any work on a building or service system before obtaining the necessary permit.

ADOPTED by City Council this 26th day of May, 2009.

AMENDED by City Council on the 13th day of October, 2009.