

ORDINANCE NO. 2018.\_\_\_\_

***City of Roanoke  
Rapids***

***FY 2019- 2020 Budget  
Ordinance***

**BE IT ORDAINED** by the City Council of the City of Roanoke Rapids, North Carolina that the following anticipated fund revenues and departmental expenditures together with a certain Fee and Charge Schedule, and with certain restrictions and authorizations, are hereby appropriated and approved for the operation of the City Government and its activities for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020.

**SUMMARY**

General Fund (Operating)	\$ 15,729,139.00
General Fund (Capital)	0.00
Municipal Swimming Pool	36,150.00
Drug Enforcement Fund	25,000.00
Roanoke Rapids Theatre	<u>1,080,000.00</u>
<b>TOTAL</b>	<b>\$16,870,289.00</b>

**Section 1. General Fund**

**Anticipated Revenues:**

2019 Ad Valorem Taxes	\$6,997,737.00
Prior Years Ad Valorem Taxes & Penalties	103,495.00
Payments in Lieu of Taxes	33,000.00
NC Tax and Tags	774,105.00
Lease Vehicles	19,307.00
Business Registry Collections	3,500.00
Powell Bill Street Allocations	439,162.00
Sales Tax	3,403,130.00
Solid Waste Disposal Tax	11,048.00
ABC Profits	41,200.00
Christmas Parade	3,900.00
Police Grants and Donations	11,750.00
Fire Grants and Donations	1,500.00
Recreation Grants	68,000.00
Senior Center Grants and Donations	79,700.00
Library Grants and Donations	14,798.00
Roanoke Canal Museum Grants and Donations	12,000.00
Public Works Grant/NC DOT Street Sweeper	9,000.00
Solid Waste User Fees and Penalties	1,531,444.00
Court Costs	3,344.00

Animal Control	3,000.00
Inspection Fees	121,289.00
Lot Cutting Revenue	14,000.00
Cemetery Revenue	107,694.00
Recreation User Fees	78,204.00
Roanoke Canal Museum Fees	2,350.00
Community Center Receipts	40,000.00
Lease Revenue	18,226.00
Planning/Zoning Fees	18,189.00
Public Works Fees	26,916.00
Library User Fees	16,000.00
Utility Franchise Taxes	1,447,529.00
Beer and Wine Tax	72,000.00
Miscellaneous Grants	20,000.00
Miscellaneous Revenue	25,070.00
Insurance Reimbursement	25,000.00
Interest Earnings – General Fund	50,555.00
Sale of Wreck Reports	7,997.00
Occupancy Tax	4,000.00
Sale of Surplus Property	45,000.00
Municipal Ordinance	25,000.00
Theatre Transfer	1,080,000.00
Fund Balance – Regular	0.00
<b>TOTAL REVENUES</b>	<b>\$16,809,139.00</b>

**Authorized Expenditures:**

**Operating**

Legislative	\$56,077.00
General Government	1,662,151.00
Administrative	319,449.00
Main Street Development	63,859.00
Elections	4,000.00
Finance	276,652.00
Information Systems	49,910.00
Revenue Collections	278,835.00
Legal	29,200.00
Planning & Development	528,658.00
Government Buildings	97,740.00
Police	3,292,139.00
Fire	2,045,295.00
Public Works	512,858.00
Central Garage	249,688.00
Combined Street and Powell Bill	1,931,738.00
Solid Waste	790,529.00
Refuse	479,338.00
T. J. Davis Center	376,927.00
Aquatic Center	213,757.00
Parks and Recreation Maintenance	503,774.00
Chaloner Center	93,320.00
Senior Center	131,324.00

Transportation Grant	30,825.00
Andrews Meeting Hall	12,950.00
Miscellaneous Grants	55,800.00
Community Center	113,665.00
Library	337,784.00
Cemetery	124,733.00
Property Maintenance	466,322.00
Roanoke Canal Museum	105,139.00
Miscellaneous	20,925.00
Debt Service	439,246.00
Capital Reserve	<u>34,532.00</u>

**Subtotal Operating Expenditures** **\$15,729,139.00**

**General Fund Capital** **0.00**

**Roanoke Rapids Theatre**  
**Theatre Debt Payment** **\$1,080,000.00**

**TOTAL GENERAL FUND EXPENDITURES** **\$16,809,139.00**

*Section 2. Municipal Swimming Pool Fund*

**Anticipated Revenues:**

Interest Earnings	\$800.00
Concession Revenue	5,700.00
Miscellaneous Revenue	2,000.00
Special Programs	1,850.00
Kings Dominion Ticket Sales	2,000.00
Athletic Sponsorships	<u>7,800.00</u>

**TOTAL REVENUES** **\$36,150.00**

**Authorized Expenditures:**

**TOTAL EXPENDITURES** **\$36,150.00**

*Section 3. Drug Enforcement Fund*

**Anticipated Revenues:**

Drug Forfeiture Revenue	<u>\$25,000.00</u>
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**TOTAL REVENUES** **\$25,000.00**

**Authorized Expenditures:**

**TOTAL EXPENDITURES** **\$25,000.00**

*Section 4. Additional Appropriations*

- A. An additional appropriation is hereby made from the Fund Balance in each respective fund for an amount equal to all outstanding encumbrances on June 30, 2019.

- B. An additional appropriation is hereby made from the Fund Balance in each respective fund for an amount equal to all unencumbered line item balances at June 30, 2019 having derived from contributions, donations or grant funds.

***Section 5. Fee Schedule***

There is hereby established for the Fiscal Year 2019 – 2020 various fees and charges as scheduled herewith:

**Revenue/Tax Department**

Business Solid Waste User Fee & Disposal Fee	\$20.00 per Container per month
Roll-Out Containers	\$20.00 for each Additional Container
Residential Solid Waste Fee	\$220.00 per Residential Unit per year \$220.00 per year for 2 <sup>nd</sup> Container
Roll-Out Containers	City cost per Container
Business Registration Fee	\$20.00 per year
Itinerant Merchant, Peddler & Vendor License Fee	\$20.00 per year
Motor Vehicle Tax	\$11.00 per Licensed Vehicle
Municipal Taxi/Limo Tax	\$15.00 per Vehicle
City Beer & Wine Retail Licenses	
On-premises malt beverage	\$15.00
Off-premises malt beverage	\$ 5.00
On-premises unfortified wine, on-premises fortified wine, or both	\$15.00
Off-premises unfortified wine, off-premises unfortified wine, or both	\$10.00
City Beer & Wine Wholesaler License	\$37.50

**General Government**

Photocopies	\$ .20 per copy/Letter Size B/W \$.25 per copy/Letter Size Color \$.25 per copy/Legal Size B/W \$.30 per copy/Legal Size Color \$.30 per copy/Oversize B/W \$.35 per copy/Oversize Color
Recording Fees	Fees correspond with Fees Set by Halifax County Register of Deeds

**Police Department**

Taxi Permits	\$50.00
Incident Reports	\$ 6.00
Accident Reports	\$ 6.00
Fingerprinting	\$10.00
Photographs	\$10.00
Animal Disposal Fee	\$10.00 per Animal
Beekeeping Permit	\$ 5.00 per Hive

**Public Works Department**

Driveway Permits	\$50.00 each Driveway
Lot Cutting Fees and Abatement	Cost plus \$250.00 Administrative Fee
Debris Removal & Special Collections	
Collection Costs	
Small Pickup	\$35.00 per load
35 Foot Trailer	\$70.00 per load
Disposal Fees	
Transfer Station	\$55.00 per ton or current price
Landfill	\$60.00 per ton or current price
Tub Grinding	Current Market Price
Permit to Dig in Street (Utility Cuts)	\$400.00 per cut
Cemetery Lot Fees	<u>Resident:</u> Sections A-E - \$1,000.00 per 4 Grave Plot Section G - \$800.00 per Site Section H - \$250.00 per Space Section I - \$500.00 per Space Section J - \$1,000.00 per 2 Grave Companion Plot Section K - \$2,000.00 per 4 Grave Plot Section L - \$1,200.00 per 2 Grave Companion Plot Section O - \$500.00 per Space  <u>Non-Resident:</u> Sections A-E - \$2,000.00 per 4 Grave Plot Section G - \$1,600.00 per Site Section H - \$500.00 per Space Section I - \$1,000.00 per Space Section J - \$2,000.00 per 2 Grave Companion Plot Section K - \$4,000.00 per 4 Grave Plot Section L - \$2,400.00 per 2 Grave Companion Plot Section O - \$1,000.00 per Space
Cemetery Grave Preparation (Residents & Non-Residents)	Monday – Friday: \$700.00* Weekends and Holidays: \$900.00

*\*Overtime charge of \$75.00 per hour after 2:00 p.m. on weekdays.*

Foundation Fees (Residents & Non-Residents)	\$150.00
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***Note: Urn burials are one-half (1/2) the regular fee.***

Cemetery Deed Fee	Fees correspond with Fees Set by Halifax County Register of Deeds
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**Library**

Library Non-Resident Borrower Card	\$20.00 per year
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Replacement of Lost Card		\$ 5.00 each
Photocopies		\$ .20 per copy/Letter Size \$ .25 per copy/Legal Size \$ .30 per copy/Oversize
Computer Printouts		\$ .40 each
Videocassette Rental		\$ .50 each
Fines:	Juvenile Books	\$ .15 per day (Max. \$3.60)
	Juvenile Cassettes	\$ .15 per day (Max. \$3.60)
	Adult Books	\$ .20 per day (Max. \$5.00)
	All Magazines	\$ .20 per day (Max. \$4.00)
	Adult Audiobooks	\$ .30 per day (Max. \$6.00)
	Adult Music Cassettes	\$ .25 per day (Max. \$5.00)
	Videocassettes	\$ 1.00 per day (Max. \$12.00)
	Video Not Rewound	\$ 1.00 each
	Video in Bookdrop	\$ 2.00 each
	Equipment	\$ 5.00 per day
	Long Overdue Fine	\$15.00 each
Interlibrary Loan:	Postage Fee	\$ 5.00 per item*
	Overdue Fine for City of Roanoke Rapids	\$ .50 per day (Max. \$10.00)
	Overdue Fine/Copies	Varies*

*\* Established by and payable to Lending Library.*

Lost or Badly Damaged Items		Replacement Cost for Item plus \$5.00 Non Refundable Processing Fee
Damaged Material:	Adult Audiobook Cassettes	\$ 8.00 each
	Adult Audiobook CD's	\$10.00 each
	Adult Audiobook Cases	\$ 6.00 each
	Adult Audiobook CD Cases	\$10.00 each
	Audio Cassette Box	\$ 1.00 each
	Barcode	\$ 1.50 each
	Blue Music Pouches	\$ 1.00 each
	Book Covers	\$ 2.00 each
	Cleaning Fee	\$ 2.00 each
	Juvenile Book/Cassette Bags	\$ 2.00 each
	Pockets	\$ .50 each
	Repair of Torn Pages	\$ .50 each
	Video Black Cases – Single	\$ 2.50 each
	Video Black Cases – Double	\$ 4.00 each

Sale Books & Videos (Unusable gift books or books deleted from our collection):

Magazines	\$ .10 each
Paperbacks	\$ .25 each
Hardbacks	\$ .50 – 3.00 each (Depending on age & condition of book)

Audiobooks	\$ 1.00 – 5.00 each (Depending on age & condition & # of cassettes/CD's)
Videos	\$ 2.00 – 5.00 each (Depending on age & condition & # of cassettes/DVD's)

Library Class Fees:

Classes offered through the Library shall be set up on a "break even" basis paying for the cost of the instructor and supplies. In addition, a \$2.00 per participant maintenance/utility fee will be charged. The charge for classes will be based on breaking even with 10 participants with instructors paid on the following basis:

- \$10.00/session for 10 – 14 participants
- \$12.50/session for 15 – 19 participants
- \$15.00/session for 20 & over participants

*Non-Residents will be charged cost plus 100%.*

**Parks & Recreation**

Class Fees:

Classes offered through the T. J. Davis Recreation Center shall be set up on a "break even" basis paying for the cost of the instructor and supplies. In addition, a \$2.00 per participant maintenance/utility fee will be charged. The charge for classes will be based on breaking even with 10 participants with instructors paid on the following basis:

- \$10.00/session for 10 – 14 participants
- \$12.50/session for 15 – 19 participants
- \$15.00/session for 20 & over participants

*Non-Residents will be charged cost plus 100%.*

Athletic Fees:

Adult Athletics – Team registration fees are based on breaking even on direct cost (officials, trophies, scorekeepers/field supervisors, etc.). In addition, a \$10.00/game maintenance/utility fee will be charged for basketball and \$5.00/game for softball.

In addition, non-resident adults will be charged \$25.00.

<u>Youth Athletics</u>	Resident Youth: \$15.00	Non-Resident Youth: \$45.00
Athletic User Fee:	Resident: \$5.00	Non-Resident: \$10.00

Softball Field Rental Fees: \$7.00/game per field for tournaments. A \$25.00 non-refundable deposit is required to reserve a field which is applied to field rental and can be refunded if tournament is cancelled 30 days in advance.

Picnic Shelter Reservation Fees:	\$20.00/day for Residents and \$40.00/day for Non-Residents for Emry, Rochelle and Chockoyotte Shelters
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Recreation I.D. Card Fees:	\$10.00 for Youths \$25.00 for Adults
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T. J. Davis Room Rental Fees:

Multi-purpose and Chum's Corner (larger rooms) \$30.00 per rental for non-profit group or individual resident  
\$40.00 per rental for private or corporate groups

Classroom (smaller room) \$25.00 per rental for non-profit group or individual resident  
\$30.00 per rental for private or corporate groups

T. J. Davis Center/Gym Rental Fees: \$50.00 Resident, \$90.00 Non-Resident (after hours) per hour with a minimum of 2 hours  
\$30.00 per hour for Non-Resident School Groups during non-peak normal operating hours

Centennial Park Only Rental Fee: \$20.00 flat rate per day  
\$40.00 Non-Resident

Centennial Park & Andrews Building Wedding Rental Fees:\*  
Rates \$30.00 per hour for Residents  
\$60.00 per hour for Non-Residents

***\*Minimum rental time of three (3) hours.***

Andrews Building Set-Up Fee: \$15.00 per 50 chairs for Residents  
\$30.00 per 50 chairs for Non-Residents

Chaloner Recreation Center Rental Fee:\* \$35.00 per hour for Residents  
\$55.00 per hour for Non-Residents

***\*The Chaloner Recreation Center can be rented for after-hours use. Rental is for a minimum of two (2) hours.***

Kirkwood F. Adams Community Center Fees:

AREA	CAPACITY	WEEKDAY RATE (10 A.M. - 5 P.M.)			NIGHT/WEEKEND RATE (5 P.M. FRI. - 2 A.M. MON.)		
		RESIDENT	NON-RESIDENT	FOR-PROFIT	RESIDENT	NON-RESIDENT	FOR-PROFIT
Entire Center	700 w/chairs only 500 w/tables & chairs	\$51.00/Hour	\$76.00/Hour	\$63.00/Hour Res \$94.00/Hour NR	\$60.00/Hour	\$90.00/Hour	\$71.00/Hour Res \$106.00/Hour NR
Chair Set Up Fee	will be prorated for #s less than 100	\$45.00/100	\$65.00/100	\$56.00/100 Res \$83.00/100 NR	\$45.00/100	\$65.00/100	\$56.00/100 Res \$83.00/100 NR

Non Refundable Reservation Deposit: \$100.00

**MAXIMUM DAILY RATE: \$800.00 – Resident/\$1,000.00 – Non-Residents. THE CENTER MUST BE RENTED FOR A MINIMUM OF THREE (3) HOURS.**

Non-Profit Organizations sponsoring charitable fund raising events using the center for 24 hours or more will be given a 50% discount.

Non-Profit Organizations sponsoring weekday-daytime workshops or meetings for public benefit will be given a 50% discount.

The following organizations are fee exempt for two (2) nighttime or weekend activities each year: (1) *Rescue Squad*, (2) *Bloodmobile* & (3) *City Sponsored Senior Citizens Groups*.

Main Street RR is fee exempt for four (4) nighttime or weekend activities each year for Main Street RR sponsored events.

Main Street RR is fee exempt for use of the plaza for Main Street RR sponsored events.

◆ If the Center is not left in acceptable condition, a fee of \$15.00/per man-hour for cleaning shall be charged.

◆ If anything is left in the Center overnight, there will be a \$25.00 storage fee.

◆ Round Tables are available for rent for \$6.00 per table.

◆ Roanoke Rapids City Schools Events: \$225.00

◆ Chamber of Commerce is a partner of the City of Roanoke Rapids. They have the right to schedule events before the month is available to the public. They are treated as a City department in terms of scheduling the facility.

Roanoke Canal Museum Fees:

General Admission (All General Admission is for self-guided tours only.)



- \$2.00 Halifax County Residents
- \$4.00 for All Persons who Reside Outside of Halifax County
- Free for Children 8 and Under (exception of guided tours)

Guided Tour Admission

- \$2.00 per Person 4 and older, no additional discount, minimum of 10 persons or \$20.00 fee

Aquatic Center:

*(Labor Day to Memorial Day)*

Aquatic Center Open and Lap Swim

Residents	\$ 3.00
Non-Residents	\$ 6.00
Resident Senior (55+)	\$ 2.25
Non-Resident Senior (55+)	\$ 4.50

RED CROSS CLASSES

Toddler (Resident)	\$ 30.00
Toddler (Non-Resident)	\$ 60.00
Levels I – VII (Resident)	\$ 45.00
Levels I – VII (Non-Resident)	\$ 90.00
Lifeguard/CPR Classes:	
Resident	\$ 75.00
Non-Resident	\$150.00
Challenge:	\$ 45.00
WSI Classes:	
Resident	\$ 80.00
Non-Resident	\$160.00
Individual Lessons:	
Resident	\$ 50.00
Non-Resident	\$100.00

AQUACISE & ARTHRITIS FITNESS CLASSES

Resident	\$ 2.75
Non-Resident	\$ 5.50

Annual Passes: *(This is the cost from January to December 31. The fees are prorated down each month.)*

Family Resident	\$365.00
Family Non-Resident	\$730.00
Individual Resident	\$200.00
Individual Non-Resident	\$400.00
Resident Senior (55+)	\$155.00
Non-Resident Senior (55+)	\$310.00

*(Memorial Day to Labor Day)*

Aquatic Center Open and Lap Swim

Residents	\$ 3.50
Non-Residents	\$ 7.00
Resident Senior (55+)	\$ 2.00
Non-Resident Senior (55+)	\$ 4.00

T. J. Davis Pool

RED CROSS CLASSES (Same as Aquatic Center)

Outdoor Pools Open and Lap Swim	
Residents	\$ 1.00
Non-Residents	\$ 2.00
Resident Senior (55+)	\$ 1.00
Non-Resident Senior (55+)	\$ 2.00

Wade Pool	
Residents	\$ 1.00
Non-Residents	\$ 2.00

Outdoor Pool Passes (Residents Only):	
Child & Adult	\$ 94.00
Family	\$188.00
Seniors (55+)	\$ 59.00

Aquatic Center & T. J. Davis Pools Rental		
<i>(Minimum of Two (2) Hours)</i>	<u>Resident</u>	<u>Non-Resident</u>
Up to 25 participants	\$ 90.00/hr.	\$110.00/hr.
26 to 50 participants	\$115.00/hr.	\$140.00/hr.
51 to 75 participants	\$140.00/hr.	\$175.00/hr.

Discount: A 10% discount will be given to groups, organizations and corporations that have 20 or more in attendance at one time or purchase passes for 20 or more.

Kapstone (monthly fee)	\$250.00
Halifax Academy Swim Team (per lane, per hour)	\$ 10.00
Swim Meet – Ticket Price (8 years older & above)	\$ 5.00
<i>(Everyone pays except school swimmers and 2 coaches from each team, timers are not exempt.)</i>	
ECA - year-round swim team (per person, per month)	\$ 30.00

**Planning & Development**

Rezoning Petition	\$350.00
Voluntary Annexation Petition	\$250.00
Zoning Compliance Certification Letters	\$ 50.00 per individual site
Conditional Use Permit	\$350.00
Special Event Permit	\$ 35.00
Special Event Permit (events designed to attract 5,000 or more spectators or participants)	\$250.00
Ordinance Text Amendment Petition	\$350.00
Variance Petition	\$350.00
Land Use Violation	\$ 50.00 per day
Land Use Permit	\$ 50.00
Business Use Permit	\$ 75.00
Temporary Power	\$ 50.00
Processing Fee for petitioner withdrawal of Variance Petition, Conditional Use Permit or Rezoning Petition	\$350.00
Site Plan Review	\$200.00 per site plan review*
	<30,000 ft2 of impervious surface
	\$700.00 per site plan review
	>30,000 ft2 of impervious surface

*\*This fee shall increase to \$700.00 whenever the services of an outside engineering firm is necessary and retained by the City to evaluate a specific drainage problem area outside of the expertise of the City Public Works Director. This is to be determined on a case by case basis upon review of proposed development site plans.*

Halifax County Plan Review Fee*	\$ 50.00
Roanoke Rapids Sanitary District Plan Review Fee*	\$ 50.00

*\*All plans, determined by Planning staff to require review by the Halifax County Building Inspections Department, and/or the Roanoke Rapids Sanitary District shall be subject to this fee prior to review.*

Commercial Building (Preliminary Plan, Construction Plan) Review:	
Additional Charge per review for failure to satisfy review comments	\$100.00
Technical Review and Fee (based on square footage of project)	
<b>Square Footage of Project Area/Site</b>	<b>Fee</b>
less than 10,000 SF	\$125.00
10,000 SF – 29,999 SF	\$250.00
30,000 SF - 49,999 SF	\$375.00
50,000 SF - 69,999 SF	\$500.00
70,000 SF or greater	\$700.00
Street Closing Petition	\$475.00
Final Subdivision Plat	
Minor Subdivision	\$ 50.00
Major Subdivision	
With Improvements	\$100.00 plus \$50.00/lot
Without Improvements	\$ 75.00 plus \$25.00/lot

*Note: The petitioner is responsible for all associated advertising expenses.*

Maps	\$ 5.00 per sheet
Land Use Ordinance (to recover actual per copy duplicating costs)	\$ 30.00
Comprehensive Development Plan	\$ 15.00
Zoning Maps (Color)	
Small	\$ 15.00
Large	\$ 30.00
Electrical Inspection of Existing Structure Requested by Power Company	\$ 35.00
Issuance of Certificate of Compliance	
Major Renovations (More than \$30,000.00)	\$ 75.00
Minor Renovations (\$30,000.00 or less)	\$ 35.00
Failure to Call for Proper Inspection	\$100.00
Removal of a Notice of List Pending	\$ 50.00
Home Occupation Permit	\$ 50.00
Recombination Plat	\$ 50.00

Supplement plan review fees for wireless communication facilities shall be charged in addition to a City processing fee as follows:

<u>Review</u>	<u>City Processing</u>	<u>3<sup>rd</sup> Party Supp.</u>
(1) Concealed Attached WCF	\$100.00	\$500.00
(2) Collocated or Combined WCF	\$100.00	\$500.00
(3) Freestanding Concealed WCF	\$100.00	\$500.00
(4) Non-concealed Freestanding WCF	\$100.00	\$500.00

Code Enforcement Division Fees:

ABC Permit Application Inspection Fee \$ 75.00 per inspection

Building Permit:

(A) A permit to demolish or remove any size structure shall be issued upon proper application. Fees for such demolition or removal are as follows:

(1) Moving of an approved structure	\$100.00
(2) Demolish structure	\$100.00

(B) A permit to modify, construct and/or erect advertising signs shall be issued, upon proper application, in accordance with the following schedule:

<i>Type of Sign and Work</i>	<i>Fee Per Sign Face</i>
Erection of outdoor advertising (off-premises) sign	\$175.00
Erection of principal use signs:	
Fifty (50) sq. ft. or less	\$ 50.00
More than fifty (50) sq. ft.	\$100.00
Erection of commercial accessory signs	\$ 10.00
Erection of temporary signs	\$ 10.00
Modification of existing signs	\$ 10.00

(C) City building inspection fees for new construction, additions, and alterations of all structures shall be the greater of fifty dollars (\$50.00) or the applicable amount based upon a schedule of five dollars (\$5.00) per one thousand dollars (\$1,000.00) of construction value. For the purposes of this subsection, construction value shall be the greater of the value derived utilizing either the Southern Building Code Congress International, Inc., *Building Valuation Data* or the sum of all building related costs for the project.

(D) In addition to any other fees established by the provisions of this section, whenever a general contractor applies for the issuance of a permit for the construction of any single-family residential dwelling unit, the general contractor shall pay a fee in the amount of five dollars (\$5.00) for each dwelling unit to be constructed or altered under the permit.

Plumbing Permit:

(A) A plumbing permit shall be issued, upon proper application, for a fee of fifty dollars (\$50.00) plus five dollars (\$5.00) per fixture.

Heating, Air Conditioning, Refrigeration and Ventilation Permit:

(A) Permit fees for installation or replacement of the following shall be fifty dollars (\$50.00) plus the applicable amount in accordance with Schedule I:

- (1) Each boiler or furnace, including duct distribution system thereof when covered by the same permit, or duct distribution system thereof only.
- (2) Each floor furnace, wall circulator or heater, circulating heater, direct-fired unit heater, gas radiator, blast furnace, rotary dryer, annealing furnace and duct heater industrial oven.
- (3) Conversion or replacement of mechanical firing equipment.

**SCHEDULE I**

<i>Fossil Fuel (BTU/HR)</i>	<i>Fee</i>
50,000 or less	\$15.00
50,001 to 100,000	\$20.00
100,001 to 200,000	\$25.00
Above 200,000	\$30.00

(B) Permit fees for installation or replacement of the following shall be fifty dollars (\$50.00) plus the applicable amount in accordance with Schedule II. Each air conditioning or heat pump system, including major components and duct distribution system thereof when covered by same permit, or duct distribution system thereof only, or major component only.

**SCHEDULE II**

<i>Air Conditioning Compressor Rating (Nominal) - Tons</i>	<i>Fee</i>
5 or less	\$15.00
5.1 to 15	\$20.00
15.1 to 50	\$30.00
Above 50	\$40.00

*An additional five dollars (\$5.00) fee for split systems.*

(C) Permit fees for installation or replacement of the following shall be fifty dollars (\$50.00) plus the applicable amount in accordance with Schedule III. Each refrigeration system including major component only.

**SCHEDULE III**

<i>Refrigeration Compressor Rating (Nominal) - Tons</i>	<i>Fee</i>
5 or less	\$15.00
5.1 to 15	\$20.00
Above 15	\$25.00

(D) Permit fees for installation or replacement of the following shall be fifty dollars (\$50.00) plus the applicable amount in accordance with Schedule IV. Each hood over cooking ranges (in other than residences and multi-family houses), candy kettles, cruller furnaces and appliances for frying, barbecuing, broiling and bakery (baking) of foods, including exhaust duct system thereof when covered by the same permit, or exhaust duct system thereof only.

#### SCHEDULE IV

	<i>Fee</i>
10 or less	\$15.00
10.1 to 50	\$20.00
50.1 to 100	\$25.00
Above 100	\$30.00

- (E) Permit fees for the installation or replacement of any blower or fan in other than residences installed for ventilation or removal of dust, gases, fumes and vapors shall be fifty dollars (\$50.00) each.
- (F) Permit fees for the modification, repair or replacement of duct systems shall be fifty dollars (\$50.00) each.
- (G) Permit fees for the installation or replacement of gas appliances and piping shall be fifty dollars (\$50.00). No permit shall be required for the replacement of a gas appliance where piping is not altered.

#### Electrical Permit:

- (A) An electrical permit shall be issued, upon proper application, for a fee of fifty dollars (\$50.00) plus the applicable amount in accordance with the following schedule:
  - (1) Outlets:
    - Each 220 volt outlet \$ 3.50
    - Each 110 volt outlet \$ .50
  - (2) Motors:
    - Each motor \$ 3.50
- (B) Electrical change of service greater than 400 amp: \$90.00

#### Mobile Home Permit:

A mobile home permit shall be issued upon proper application for a fee of fifty dollars (\$50.00).

#### Fire Sprinkler System Permit:

A fire sprinkler system permit shall be issued upon proper application for a fee of fifty dollars (\$50.00) plus one cent (\$.05) per square foot of protected area.

#### Insulation Permit:

An insulation permit shall be issued upon proper application for a fee of fifty dollars (\$50.00) plus one cent (\$.05) per square foot of floor area.

#### Reinspections:

The above fees entitle the applicant to one inspection. For each extra inspection made necessary through the failure of any person in charge of work to install in the proper manner or to otherwise create conditions making such additional inspection or trip necessary, there will be an additional charge of thirty-five dollars (\$35.00). When a third party inspection agency is involved, there will be an additional charge of seventy dollars (\$70.00).

General Miscellaneous Permit Refund Processing Fee	\$ 30.00
Fee for Issuance of Certificate of Occupancy (C.O.)	\$ 75.00

Penalty:

An additional charge equal to one-half (1/2) the required permit fee (minimum fee \$100) shall be added to the permit fees previously set forth for failure to initially secure a permit prior to starting a job or commencing any work on a building or service system before obtaining the necessary permit.

**Section 6. Levy of Taxes**

There is hereby levied for the Fiscal Year 2019 – 2020 an Ad Valorem Tax Rate of \$.651 per One Hundred Dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2019, for the purpose of raising the revenue from current taxes as set forth in the foregoing estimates of revenues, and in order to finance the foregoing applicable appropriations. This rate of tax is based on an estimated valuation of \$1,137,075,561. *Taxpayers who pay their bill in July or August will receive a two percent (2%) discount.*

**Section 7. Summary of Items included in the capital budget**

**Section 8. Special Authorizations – Budget Officer**

- A. The Budget Officer or his designee shall be authorized to reallocate appropriations within departments, and among the various line accounts not organized by departments, as he deems necessary.
- B. The Budget Officer or his designee shall be authorized to execute interdepartmental transfers, within the same fund, not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced.
- C. Interfund transfers, established in the Budget Ordinance, may be accomplished without additional approval from the City Council.
- D. The Budget Officer or his designee shall be authorized to make releases and refunds of property taxes less than \$100.00 which have been levied or collected in error. The Budget Officer shall report in writing monthly to the City Council in regard to releases and refunds made.
- E. The Mayor or City Manager shall be authorized to execute contractual agreements in the following specified areas: Consultant, Professional, Maintenance/Service Agreements and Acceptance of State and Federal Grant Funds.

**Section 9. Restrictions – Budget Officer**

- A. Interfund and interdepartmental transfer of monies, except as noted in Section 8, shall be accomplished by City Council authorizations only.
- B. Utilization of appropriations contained in Contingencies may be accomplished only with specific approval of the City Council.

**Section 10. Billing and Collecting of Solid Waste Collection & Disposal Fees Under NCGS 160A-314.1**

The residential solid waste collection and disposal fee shall be billed with property taxes, shall be payable in the same manner as property taxes, and, in the case of non-payment, shall be collected in any manner by which delinquent personal or real property taxes can be collected. The fees are a lien on the real property described on the bill that includes the fee. The Residential Solid Waste Fee is \$220.00 per residential unit per year and the Business Solid Waste User Fee and Disposal Fee is \$20.00 per container per month.

**Section 11. Cost of Living Adjustment/Bonus Pay**

A one-time bonus payment of **\$500.00** will be paid to all Full-Time staff; and a **\$250.00** one-time bonus payment will be paid to Permanent Part-Time staff on **July 3, 2019**. As a result of the one-time bonus payment for fiscal year **2019-2020**, there will be no change to the City of Roanoke Rapids Salary Schedule. To be eligible for bonus pay, staff must have been actively employed as of June 30, 2019.

**Section 12. Supplemental Retirement Plan Contributions**

The City will make an employer contribution to a supplemental retirement plan for non-law enforcement employees during Fiscal Year 2019 – 2020. If employees contribute to the supplemental retirement plan, the City will match dollar for dollar up to a maximum of three percent (3%).

**Section 13. Utilization of Budget Ordinance**

This Ordinance shall be the basis of the financial plan for the City of Roanoke Rapids municipal government during the 2019 – 2020 fiscal year. The Budget Officer shall administer the Budget and he shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the Budget. The Finance Department shall establish and maintain all records which are in consonance with this Budget Ordinance, and the appropriate Statutes of the State of North Carolina.

**ADOPTED** this 18th day of June, 2019.

ATTEST:

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Emery G. Doughtie, Mayor

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Traci V. Storey, City Clerk

Approved as to form:

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Gilbert W. Chichester, City Attorney